



5TH NATIONAL CONFERENCE ON POVERTY ALLEVIATION AND SUSTAINABLE DEVELOPMENT

Theme: "PovCon 2021: Reinventing Resilience, Empowering Citizenry"

Samar State University
Catbalogan City, Samar 6700
Eastern Visayas, Philippines

October 27-29, 2021

Zoom Web Conferencing | Facebook Live | Youtube Live

CONFERENCE CHAIR & COMMITTEES

Committee	Duties & Responsibilities <i>(The Committee shall...)</i>	Personnel Assigned		
Overall conference management	Oversee the preparation and conduct of the 2021 PovCon.	Chair:	SSU	Dr. Marilyn D. Cardoso
		Co-chair:	LNU	Dr. Evelyn B. Aguirre
		Member/s:	SSU	Dr. Ronald L. Orale
			LNU	Dr. Las Johansen B. Caluza
			SSU	Dr. Sherrie Ann C. Labid
			SSU	Dir. Jesus T. Racuyal
Steering Committee	<ul style="list-style-type: none"> Ensure that the conference flow is strategically organized. Provide support, guidance and direction on the progress of the preparation of the conference. Provide advice to the different working committees on the 	Chair:	OVRES	Dr. Ronald L. Orale
		Co-chair:	RCCSI	Dir. Maria Rubi Parrocho
		Member/s:	CFARRD	Dir. Diana Shane Balindo
			CESTI	Engr. Mirador Labrador
			RCCSI	Hanna Joyce B. Macawili

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	changes of the conference details as it unfolds whenever necessary.			
Abstract/Paper acknowledgement	<ul style="list-style-type: none"> Regularly monitor the submitted abstracts. Forward all entries to the Paper Review Committee for evaluation. Send notice of acceptance to all qualifiers. 	Chair: Co-chair:	RCCSI RCCSI	Hanna Joyce B. Macawili Elfie Bejar
Paper Review Committee	<ul style="list-style-type: none"> Evaluate all paper entries forwarded by the Paper Acknowledgement Committee. Sort the acknowledged papers according to suited track and provide list of qualifiers to the Paper Acknowledgement Committee for notification. Get the list of Technical Evaluators from RCCSI or assigned SUC for each track. Confirm with the Chair on Paper Presentation if there are changes along the number of conference tracks 	Chair: Co-chair: Member/s:	RCCSI LNU OVRES CONHS COED COED	Dir. Maria Rubi M. Parrocho Dr. Jonas P. Villas Rhodmar D. Panis Dr. Rheajane Rosales Rosybelle T. Sablad Dr. Ariel A. Mabansag



	<p>based on the actual paper submissions.</p> <ul style="list-style-type: none"> • Provide the Chair of Paper Presentation the list of assigned technical evaluators per track for reference and guidance. • Orient the technical reviewers on the evaluation criteria per track. 			
<p>Paper Presentation</p>	<ul style="list-style-type: none"> • Form a working committee for each track (<i>i.e., facilitators, tabulators, technical support, moderators and documenters</i>). • Conduct orientation with the different working committees on the flow of the activity. • Get the list of the assigned evaluators in every track from the Chair on Technical Reviewers for the information of the working committees. • Provide the working committees for each track copies of the manuscript & evaluation sheet per track. • Provide each working committee with the tabulation 	<p>Chair:</p> <p>Co-chair:</p> <p>Member/s:</p>	<p>CFARRD</p> <p>CFARRD</p> <p>COED</p>	<p>Dir. Diana Shane Balindo Andrew Gamba Jeff Harold B. Uy</p>



	<p>sheets in excel format.</p> <ul style="list-style-type: none"> • Coordinate with Technical Support slide & video for the installation of the tabulation sheets in excel format in all laptops. • Ensure that all results are duly signed by the technical evaluators. • Check and verify the results. • Provide the list of winners to the Secretariat for certificate distribution. • Provide the list of winners to the Program Chair for the announcement of winners. • Submit to the Office of the RCSSI all the documents used during the presentation. 			
<p>Track Teams <i>(Under the Paper Presentation Committee)</i></p>	<ul style="list-style-type: none"> • Coordinator <i>(Contact the presenters and ensure the smooth flow of sequence of presentation at the competition proper)</i> • Tabulator/ Timer <i>(Assist the panelists in accessing research papers from the Committee)</i> 	<p>Track Team 1 (SSU)</p> <p><i>Coordinator:</i></p> <p><i>Tabulator/ Timer:</i></p> <p><i>Technical Support:</i></p> <p><i>Moderator:</i></p>	<p>COED</p> <p>CAS</p> <p>CoEng</p> <p>COED</p>	<p>Glory Grace E. Godin Myrniel Gal</p> <p>Engr. Nikko Ardel Floretes Joan Baclay</p>



	<p><i>of Paper Presentation; Consolidate results for tabulation)</i></p> <ul style="list-style-type: none"> • Technical Support (Provide technical support in operating Zoom and display of slide/ pre-recorded presentations) • Moderator (Moderate the flow of presentations) 	<p>Track Team 2 (SSU)</p> <p><i>Coordinator:</i></p> <p><i>Tabulator/Timer:</i></p> <p><i>Technical Support:</i></p> <p><i>Moderator:</i></p> <p>Track Team 3 (LNU)</p> <p>Track Team 4 (LNU)</p> <p><i>Documenters:</i></p>	<p>COED</p> <p>CAS</p> <p>CoEng</p> <p>COED</p> <p>LNU</p> <p>LNU</p> <p>COED</p> <p>COED</p> <p>COED</p> <p>CAS</p>	<p>Cristina Mariss D. Hamo-ay Anna Monica C. Paculaba Maynard R. Dalimet Janet A. Padilla</p> <p>LNU Personnel</p> <p>LNU Personnel</p> <p>Jake Boy D. Carbonquillo Ma. Lyme F. Correche Ma. Mikee A. Piscos Ma. Winna A. Agbon</p>
<p>Video Documentary Presentation</p>	<ul style="list-style-type: none"> • Organize the video documentary presentations as scheduled. • Provide that the technical support for slide/video presentation with the copy. • Provide the technical evaluators assigned are with evaluation sheets. • Ensure that all results are duly signed by the technical evaluators. 	<p><i>Chair:</i></p> <p><i>Co-chair:</i></p> <p><i>Member/s:</i></p>	<p>CESTI</p> <p>CESTI</p> <p>CIT</p> <p>CIT</p> <p>CAS</p>	<p>Engr. Mirador G. Labrador Raisa Mendoza Arch. Rommel Valnis Arch. Marydin Mendoza Arjay Grefaldeo</p>

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	<ul style="list-style-type: none"> • Check and verify the results. • Submit to the Office of the RCSSI all the documents used during the presentation. • Provide the list of winners to the Secretariat for the certificate distribution. • Provide the list of winners to the Program Chair for announcement. 			
<p>Poster Presentation</p>	<ul style="list-style-type: none"> • Organize the poster presentation as scheduled. • Ensure that soft copy of posters are sent to the technical evaluators prior to the evaluation. • Ensure that the Technical Evaluators are oriented on the criteria for judging. • Provide the Technical Evaluators with the evaluation sheet/form prior to the contest. • Ensure that the poster presenters have followed the guidelines. • Ensure that all results are duly 	<p>Chair: Co-chair: Member/s:</p>	<p>CoEng CoEng CoEng CoEng CoEng</p>	<p>Engr. Meddy Mangaring Engr. Nikko Floretes Engr. Aldrin T. Agramon Rhea Mae Biñar Engr. Gladys V. Conge</p>

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	<p>signed by the technical evaluators.</p> <ul style="list-style-type: none"> • Check and verify the results. • Submit all the documents used during the presentation to the Office of the RCCSI. • Provide the list of winners to the Secretariat for certificate distribution. • Provide the list of winners to the Program Chair for announcement. 			
<p>Invitation</p>	<ul style="list-style-type: none"> • Write letters of invitation to the Keynote and Plenary Speakers. • Write letters of invitation to all HEIs and LGUs in the country to encourage participation. • Write letter of request to DILG for endorsement of the confab. • Secure CHED and PASUC endorsements. • Regularly update the Overall Conference Management Committee and the Steering Committee. 	<p>Chair:</p> <p>Co-chair:</p> <p>Member/s:</p>	<p>OVRES</p> <p>COED</p> <p>CGLG</p> <p>CGLG</p> <p>RCCSI</p> <p>SSU</p>	<p>Dr. Sherrie Ann C. Labid</p> <p>Dr. Lanie Pacadaljen</p> <p>Dr. Abigail Cabaguing</p> <p>Julie Ann Quilatan</p> <p>Research & Joanne Pabunan</p> <p>Extension Coordinators</p>

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<p>Secretariat</p>	<ul style="list-style-type: none"> • Receive queries from the guests/participants. • Prepare the conference kits ready for distribution. • Prepare and facilitate the procurement and paper works concerning supplies. • Coordinate with the Committee on Layout and Design in the printing of certificate of appearance, recognition and participation. • Spearhead the preparation, printing and signing of the certificate of participation and its distribution. • Submit all documents used to the RCCSI Office. 	<p>Chair:</p> <p>Co-chair:</p> <p>Member/s:</p>	<p>RCCSI</p> <p>RCCSI</p> <p>RCCSI</p> <p>RCCSI</p> <p>RCCSI</p>	<p>Hanna Joyce Macawili Joanne Pabunan Apollo Engcoy Elfie Bejar Jessica Cajuban</p>
<p>Promotion and Advertising</p>	<ul style="list-style-type: none"> • Promote the event to the different HEIs and LGUs of the country. • Provide medium for promotion of the confab thru media channels and other avenues. • Ensure that the partner collaborator's website is linked to 	<p>Chair:</p> <p>Co-chair:</p> <p>Member/s:</p>	<p>CGLG</p> <p>SUC/HEI</p> <p>CGLG</p> <p>COED</p> <p>Board Secretary COED</p> <p>SSU</p>	<p>Dr. Abigail Cabaguing SUC, HEI collaborators Julie Ann Quilatan Dr. Lanie Pacadaljen Arthur Poblete Dr. Elmer Irene All Deans</p>

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	the PovCon website.			
Layout and Design	<ul style="list-style-type: none"> • Prepare the web design, flyers, tarpaulins and book of abstract ahead of time. • Ensure that soft copies of the book of abstract are given to the Secretariat two weeks before the confab. • Prepare plaque and certificate of recognition and participation. • Provide and supervise stage layout and design. 	<p>Chair:</p> <p>Co-chair:</p> <p>Member/s:</p>	<p>CIT</p> <p>CIT</p> <p>CoEng</p> <p>CoEng</p> <p>ICT</p>	<p>Mary Ann A. Broderick</p> <p>Francis Abalos</p> <p>Engr. John Patrick Rontos</p> <p>Engr. Francis Jerric J. Candido</p> <p>Ariel Verzosa</p>
Program Process & Masters of Ceremonies	<ul style="list-style-type: none"> • Prepare the program in cooperation with the Steering Committee Chair and ensure the efficient conduct of the different programs and plenary sessions. • Prepare the confab program in coordination with the Steering Committee • Assign masters of ceremonies and moderators for the entire activity. 	<p>Chair:</p> <p>Co-chair:</p> <p>Members/ Emcees:</p>	<p>Publication</p> <p>COED</p> <p>Publication</p> <p>Publication</p> <p>Publication</p> <p>LNU</p>	<p>Dr. Redentor S. Palencia</p> <p>Jhonil Bajado</p> <p>Jessa Pacoma</p> <p>Arianne Salcedo</p> <p>Elma Sultan</p> <p>LNU</p> <p>Personnel</p>



Conference Technical Administrator	<ul style="list-style-type: none"> Oversee smooth flow of overall program in terms of technical IT support. Secure setup and supervise virtual rooms of all tracks during parallel session. 	Chair: Co-chair: Member/s:	ICT ICT ICT ICT	Zaldy Jabinar Keno Ginez Edcel Duena Ariel Verzosa
Proceedings & Photo Documentation	<ul style="list-style-type: none"> Document the entire event. <i>[Layout Artist]</i> Prepare the final layout of the Conference Proceedings. <i>[Writer]</i> Prepare the content of conference/sessions proceedings ready for lay-outing. <i>[Photo Documenter]</i> Capture photos and screenshots of session and prepare these documentations ready for proceedings layout. 	Chair: Co-chair: Layout Artist: Writers: Photo Documenters:	SSU PC COED COFMAS ICT COED CAS COED CAS CAS COED COED COED CAS CAS CAS	Dr. Marife Lacaba Mae Saschiel Montallana John Anthony Compio Ariel Verzosa Dr. Alona C. Gabejan Ma. Jessa B. Pacoma Manilyn S. Sablan Elma C. Sultan Arianne Rose T. Salcedo Mark Anthony P. Alavata Abegail G. Bordios Rowel A. Dacanay Nevhan Cliff P. Zosa Felix Carlos C. Uy Mark Angelo S. Bathan